

# Meeting Minutes

## April SVABO Permit Technician Committee Meeting

04/12/2023

03:00PM

Meeting called by: Megan Gideon

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### Welcome Back

#### Consistency Questions

- **Valuations – How does your jurisdiction calculate Valuations? – for pools, Tis without change of use, patio covers, etc. Do you ask each applicant for a contract?**
  - Shasta – Charges flat rates for most residential/small projects. Uses applicants valuation unless the valuation provided is considered low. At which point, they will require a contractors bid.
  - Benicia – recently amended their muni code to allow them to require licensed contractors bids on all projects/permit applications to confirm accurate valuations.
  - Citrus Heights – does not require bids at application, if valuation is low their techs can reject the application or their plan checkers can write a comment stating a bid will be required to confirm the valuation.
  - West Sacramento – currently does not require contractors bids, but is looking into revamping their valuation models and looking at beginning to require bids for all permits where the Code Council's BVD cannot be used to confirm valuation.
  - **When is a remodel considered a Demo and Rebuild? Does anyone have a policy they can/would like to Share?**
  - Shasta – policy is they can call it a remodel as long as they keep the entire foundation intact and one wall intact. If they need to demolish any portion of the foundation, it is considered a demo and rebuild.
  - Citrus Heights – Thanks to Joe Cuffe for this wonderful answer: if the applicant is taking more than 50% of the walls linear length to the studs, it will be considered a demo and rebuild – no formal policy written as of yet
  - West Sacramento – no formal policy written. However looking into writing one due to a recent issue with an applicant who took the entire house down to studs and removed the existing roof structure. The applicant is asking for a policy that specifically calls out this to be considered a demo and rebuild.
  - **Virtual Counter – Does your Jurisdiction do this? If so, how do you approach it?**
  - No jurisdictions in attendance presently offer virtual (teams, zoom, etc) counter meetings during submittal process unless an unusually large project. Most felt that the benefit was not there given the email contacts, use of screen shots, phone calls, and availability of appointments.
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- Benicia – fully online permitting, no in-person counter hours offered. Does not have teams meetings for permit submittal, however, after the second plan review letter goes out on a project, the applicant is offered to virtually meet with plan checkers to avoid getting a third round of comments. – Applicants seem to respond really well to this and it appears to help lower the amount of plan reviews going beyond the 3<sup>rd</sup> review.
- **Cal App grant – update – Any Jurisdictions have gotten their applications in?**
- West Sacramento received signed grant documents and is beginning working with SolarAPP+ to learn next steps and receive product demos.
- Benicia has implemented SolarAPP+. Finds it is working well, inspectors are getting used to the new format, and are actively directing their solar applicants to use the SolarAPP+ instead of the permit counter for applications.
- **May is Building Safety Month – What is your jurisdiction doing to get the word out?**
- Citrus Heights, Susan is THE go to for May is Building Safety Month. Serious rockstar putting together displays for the lobby, activities for other city staff, handouts for the public, and even some prizes to help bring recognition to building safety.
- **CEU question!! There seems to be a space needed for classes on those who have taken the beginner level courses but are not quite advanced in the field for the more specific courses offered at ed institutes such as CALBO or SVABO. Does anyone have any suggestions on intermediate courses that provide CEUS for someone who is looking to become a B1 (ICC residential inspector) or J1 (California Residential Inspector) certified?**
- Suggested were to look into WC3 courses, ICC online courses, or Shums Coda for some additional offerings. Also offered (but does not provide CEUS persay) to prepare for the test the IRC Study Companion which provides quizzes and breaks the IRC down by sections into chapters with explanations.

## ICC Recognition/Application – will be future

- [Requirements for recognition](#)
- Questions? Are dues required by ICC? Do we need an official board of Directors?
- Benefits of Recognition

## Exciting News?

**Next Meeting Plans – I will send an updated event for 4pm for our next meeting. OOPS!**

**Questions, Comments, Etc**

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## Building Safety Month 2023: Everything You Need to Know

To those who attended our [Building Safety Month 2023 kick-off webinar](#), thank you for joining us! We hope you feel inspired, prepared and ready to host a successful celebration in your community. If you were unable to attend and would like to hear our tips and learn more about our Building Safety Month resources, click the button below for a recording of the webinar.

[Watch Webinar Recording](#)

Password: PwsqVaX8

